

NZTE Management Capability Development Voucher Scheme

FINANCE

Pricing and Course Content

All service rates exclude GST

COURSES

Title	Business Basics of Financial Management
Content Description	The course will enable the owner to understand a set of financial statements and to analyse the key information they contain. Key ratios will be explained that enable decision making. The working capital cycle will be explained and focus will be given to credit and debt management.
Duration (sessions/hours)	2.5 hours
Cost per person (NZD\$)	Public course - \$190 per person Private course (1 firm only) - \$1,100 (maximum 5 people)

** refer to follow-up rates

Title	Your Costs and Product Pricing
Content Description	The difference between fixed and variable costs and using this understanding to calculate a business' break even point. Calculating a product or services costs. Is price an issue? Considerations in setting prices.
Duration (sessions/hours)	3 hours
Cost per person (NZD\$)	Public course - \$225 per person Private course (1 firm only) - \$1,200 (maximum 5 people)

** refer to follow-up rates

Title	Taxation – What You Need to Know
Content Description	An overview will be provided on provisional and terminal tax, GST, tax rates, PAYE and FBT and use of money interest. Attendees will be taken through a question and answer session to reinforce the learning. The presenter will also answer any questions that may be unique to the business owner.
Duration (sessions/hours)	2 hours
Cost per person (NZD\$)	Public course - \$150 per person Private course (1 firm only) - \$900 (maximum 5 people)

** refer to follow-up rates

WORKSHOPS

Title	Budgeting and Cash flow Planning
Content Description	The business owner will be coached/facilitated through the process of preparing a 12 month cashflow budget that will enable them to better understand the affect of their decisions on variables that impact on the business' profitability/cashflow.
Duration (sessions/hours)	Workshop: 3 – 6 hours, depending on complexity/intricacies of the business
Cost per person (NZD\$)	\$250 per hour

** refer to follow-up rates

Title	Budgeting and Cash flow planning – A 12 Month Exercise
Content Description	The business owner will be coached/facilitated through the process of preparing a 12 month cashflow budget that will be unique to their business. The business owner is then followed up six times over the next 12 months to compare actual results with the budget and conduct a variance analysis. The budget will be updated to incorporate these findings to ensure its accuracy going forward.
Duration (sessions/hours)	Workshop: 3 – 6 hours, depending on complexity/intricacies of the business. Follow up: 3x meetings, monthly after initial workshop, and three quarterly meetings thereafter. All meetings 90 minutes duration.
Cost per person (NZD\$)	Workshop: \$250 per hour Follow Up: \$2,250 for the 12 months

To book one of our finance courses please contact
Staples Rodway Taranaki on 06 757 3155 or email newp@staplestaranaki.co.nz

** Follow-up activity will be provided at:

- \$225 per hour for participants in a private course or workshop, including one-to-one delivery, or;
- \$75 per hour per person attending based on a minimum attendance of 10 persons per session.