

## NZTE Management Capability Development Voucher Scheme

### BUSINESS SYSTEMS – ONE TO ONE WORKSHOP ONLY

(no scheduled public courses)

#### Pricing and Course Content

All service rates exclude GST

Title	<b>Evaluation and Selection Accounting Software for Owners and Managers</b>
Content Description	An idea of how accounting software works, record keeping and monthly procedures that will provide business with appropriate basic financial information. Understanding of monthly processing procedures for receivables, payables, cash flow, and the timing of each step in the process.
Duration (sessions/hours)	3 hours
Cost per person (NZD\$)	Private course (1 firm only) - \$1200.00 (maximum 5 people)

\*\* refer to follow-up rates

Title	<b>Advanced Accounting Software</b>
Content Description	Turning your accounting system into a key information source for your business, understanding trends and creating KPIs. Obtaining more than just financial information from your system, understanding the relationship between key business drivers and profitability.
Duration (sessions/hours)	3 hours
Cost per person (NZD\$)	Private course (1 firm only) - \$1200.00 (maximum 5 people)

\*\* refer to follow-up rates

Title	<b>Gaining competitive advantage through technology</b>
Content Description	How to integrate software into your business and obtain an advantage, including ordering systems, databases, & websites. Introduction to the opportunity technology offers to automate processes and produce efficiencies.
Duration (sessions/hours)	3 hours
Cost per person (NZD\$)	Private course (1 firm only) - \$1200.00 (maximum 5 people)

\*\* refer to follow-up rates

To book one of our business systems courses please contact  
Staples Rodway Taranaki on 06 757 3155 or email [newp@staplestaranaki.co.nz](mailto:newp@staplestaranaki.co.nz)

\*\* Follow-up activity will be provided at:

- \$225 per hour for participants in a private course or workshop, including one-to-one delivery, or;
- \$75 per hour per person attending based on a minimum attendance of 10 persons per session.